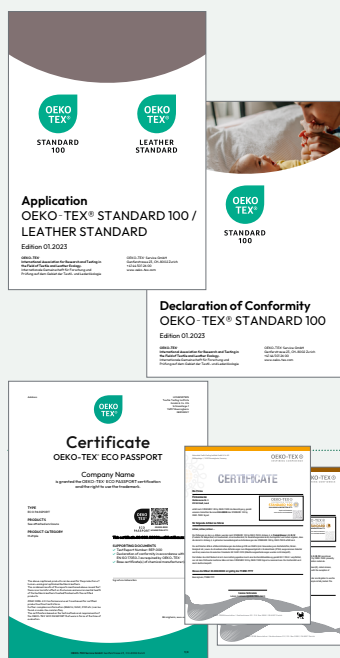


CHECKLIST

Certification OEKO-TEX® STANDARD 100 and LEATHER STANDARD



CURRENT APPLICATION FORM

- Download current version from Hohenstein website: www.hohenstein.com/en/oeko-tex/applications-and-standards
- Fill out all corresponding fields and supplier lists, sign and date the declaration of commitment (page 20 & 21) and save the PDF.



CURRENT DECLARATION OF CONFORMITY

- Download current version from Hohenstein website: www.hohenstein.com/en/oeko-tex/applications-and-standards
- Confirmation that quality of current production samples complies with testing samples. Fill out all corresponding fields on page 5, sign, date, and optionally stamp it with the company stamp and save the PDF.



SUPPLIER CERTIFICATES & DELIVERY NOTES

- Send all valid supplier certificates that are relevant for the certification, such as OEKO-TEX® STANDARD 100, LEATHER STANDARD and ECO PASSPORT.
- Include delivery notes for each certified and uncertified supplier. Delivery notes may not be older than 6 months and must include a description and the amount of the purchased goods.

PROOF OF QUALITY ASSURANCE AND MANAGEMENT

- For externally certified management systems, such as ISO 9000, ISO 14000, EMAS, OEKO-TEX® STeP or SA 8000, attach a copy of the certificate.
- For in-house quality management systems, attach a short description.

If necessary, further documents such as material safety data sheets or similar may also be requested.

REPRESENTATIVE SAMPLE MATERIAL

- The range of the representative samples has to cover the entire article group. The representative selection is the base for the article description of the certification scope.
- Please only send samples from current production.

INFORMATION regarding material quantities and sample packaging



SHIPPING ADDRESS SAMPLE MATERIAL

Hohenstein Textile Testing Institute GmbH & Co. KG
 Department OEKO-TEX®
(If you are already in touch with one of our representatives, please note their name here)
 Schloßsteige 1
 74357 Boennigheim | GERMANY

PLEASE NOTE:
 Filled out application documents can be send via e-mail to:

oeko-tex@hohenstein.com